

## MARLBOROUGH COMMUNITY AREA TRANSPORT GROUP

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**NOTES OF THE MARLBOROUGH COMMUNITY AREA TRANSPORT GROUP  
MEETING HELD ON 15 DECEMBER 2016 AT MARLBOROUGH TOWN HALL, 5  
HIGH ST, MARLBOROUGH SN8 1AA.**

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3 **Note Tracker**

Please refer to the attached Note Tracker.

If you have any questions about the attached Note Tracker please contact:  
Steve Hind (Principal Traffic Engineer)  
direct line: 01225 713389  
e-mail: [Steve.Hind@wiltshire.gov.uk](mailto:Steve.Hind@wiltshire.gov.uk)

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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	<b>Marlborough Community Area Transport Group</b>			
	<b>Date of meeting: Thursday 15<sup>th</sup> December 2016</b>			
1.	<b>Attendees and apologies</b>			
	Present:	Cllr Jemima Milton (Wiltshire Council); Steve Hind (Wiltshire Council), Cllr Anne Deuchar (Aldbourne PC); Caroline Jackson (Manton Residents' Assoc); Andrew Jack (Wiltshire Council); Cllr Richard Allen (Marlborough TC); Martin Cook (Wiltshire Council); Cllr Andrew Williamson (Avebury PC); Cllr Nick Fogg (Wiltshire Council); Cllr John Hetherington (Ogbourne St George PC); Cllr Sheila Glass (Ramsbury PC); Cllr Vanya Body, Cllr Claire Costello (Froxfield PC); Cllr Stewart Dobson (Wiltshire Council); Cllr George Horton (Broad Hinton PC); Cllr Mike Morrissy (Fyfield & West Overton PC); Spencer Drinkwater (Wiltshire Council)		
	Apologies:	Cllr James Sheppard (Wiltshire Council); Cllr John Bevan (Mildenhall PC); Cllr Tamsin Witt (Baydon PC); Cllr Tony Iles (Winterbourne Monkton & Berwick Bassett PC)		
2.	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held were agreed at the Marlborough Area Board meeting on the 27 <sup>th</sup> September 2016.  <i>Link can be found at</i> <a href="http://moderngov.wiltshire.council/ieListDocuments.aspx?CId=165&amp;MId=10174&amp;Ver=4">http://moderngov.wiltshire.council/ieListDocuments.aspx?CId=165&amp;MId=10174&amp;Ver=4</a>		

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3.	<b>Financial Position</b>			
		Finance sheet to be presented.	SH presented details of Marlborough CATG's financial position. Taking into account annual budget allocations, contributions from parish councils, Actual and Estimated commitments from previous years and schemes for 2016/17, the CATG has total budget of £45,341 has committed to a total of £44,303 worth of projects leaving £1,128 for 2016/17 JM asked for this format to be made clearer. AJ and SH will work on this.	
4.	<b>Top 5 Priority Schemes</b> Following discussion of all projects currently being developed, the priority of remaining schemes was allocated. The letter given here reflects the new priority.			
a)	Issue No <a href="#">3366</a>  Froxfield – Littlecote Rd Footway and lighting	15% contribution from Froxfield PC accepted. Footway and lighting complete. Final account agreed. Can be removed from list.	SH confirms this work is complete and can be removed from this list. There is just the finance to confirm. Froxfield PC thanks SH for this work	
b)	Issue <a href="#">3832</a>  Marlborough, Silverless St HGV's using inappropriate	'No Entry' signs for Kingsbury St entering from Herd St. Experimental Order implemented on the 1 <sup>st</sup> Feb to run for a minimum of 6 months. There are still cases of vehicles entering Silverless St from Herd St. AJ will work with Marlborough TC to consult with residents to improve solution	SH describes this is an experimental order and will run until 1 <sup>st</sup> July 2017. JM wants this finalised by May 2017 and wants a report on the situation and solutions for the next CATG	C

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	road	<p>Decision required:</p> <ul style="list-style-type: none"> <li>-Convert the exp order to permanent (subject to cabinet member report)</li> <li>-Allow the exp order to continue for a longer period.</li> <li>-Modify and consult for further 6 months.</li> <li>-Allow order to expire at end of 18 months</li> <li>-Remove the exp order.</li> </ul> <p>There are still lots of cases where drivers are turning into Silverless St from Herd St, ignoring the No Entry signs. It was reported residents feel this needs to be reversed. NF reported that cases of HGVs becoming stuck, which was the reason for the issue, has reduced, showing the signage must be working to some extent. RA confirmed there had been less damage.</p> <p>In order to try and improve the experiment, a new “No Left Turn” sign on approach from Herd St and new “Unsuitable for HGVs” sign near the Town Hall on Kingsbury St have been installed. Sign plates with ‘except for cyclists’ have also been installed underneath the no entry signs.</p> <p>The situation will be monitored for a further six months after these changes have gone in.</p>	<p>meeting in March '17. This can include the town council's views following a public meeting being organised for the new year that will discuss possible solutions to the Kingsbury / Silverless / Herd / Barn St areas.</p>	
c)	Issue <a href="#">4083</a> Speeding issue, Thicketts Rd Mildenhall	<p>PC contribution 25%. Works complete.</p>	<p>SH confirms this work is complete and can be removed from the list.</p>	
d)	Issue <a href="#">3578</a> A346 Ogbourne St Andrew, Crawlings Piece – More space needed on verge for wheelie bins	<p>Cllr James Sheppard is prepared to take this to Area Board for potential funding. SH has been asked to prepare a quote on improving the storage area so that area board can take a decision on funding or not. SH discussing traffic management method with Ringway to</p>	<p>SH has tried to get quotes from Ringway. The traffic management alone, for 3-way lights and convoy working is likely to cost £3.5-4k before any design</p>	A

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		establish costs.	or work on the ground. JM would like to push this forward and is happy to consider using area board capital funding towards this. AJ confirmed this could be done through a Member's Initiative. SH was asked to continue developing this scheme.	
e)	Substantive scheme Baydon- Ermin St (west)	Concern from the Parish Council regarding effect on private accesses. Safety audit undertaken and reported to PC.  PC wishes to install single build out. SH comment is that the proposal with one build out will not solve the speeding issue and will take lots of time – closure, managing objections and contractor. CATG to decide whether or not to continue. If not, the substantive allocation will be removed. An alternative proposal will require a new substantive bid  If decision to go ahead -12 weeks required to order lighting equipment. 10 weeks' notice for a closure date. . .	Tamsin Witt has explained that Baydon PC now want only one build-out due to safety concerns from a resident pulling out of their drive onto this road. The PC is aware of needing to spend Substantive Scheme funds before the end of the financial year. SH feels that one build-out will not solve the speeding issue and has explained this to the PC. JM asked SH and AJ to prepare a report on this for Baydon PC.	B
<b>5.</b>	<b>Other Priority schemes</b>			
a)	Manton- High St / Bridge St – Footway improvements	Footway complete. Road Markings to be undertaken	This work is now complete. CJ confirms it is in place and is being used by the community. She thanked SH for this work.	

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b)	C189 Baydon- Aldbourne- Ogbourne St George C class speed limit review	<p>Atkins initial review complete – recommends national speed limit. SH has reviewed locations of 30mph extents. Current location of 30mph limit at Baydon, on the approach from Aldbourne is satisfactory. Vehicles will slow up at the bend with the gates, Baydon PC want to move the speed limit back to the gates location and are prepared to contribute. This will include taking up existing coloured approach markings. Total package around £5k.</p> <p>SH comment that new coloured surfacing to gateways is not being implemented due to maintenance issues. There will be no advantage to moving the speed limit to the location of the gates. CATG decision required.</p>	<p>TW previously confirmed that Baydon PC is prepared to pay £5k or 100% of the cost of this project to make it happen and wants to press on with this work. SH described how he feels that moving the 30mph sign out as requested by the PC could make the situation worse as vehicles could speed up again after the bend and into the village. SH feels PCs cannot get projects they want by pay for it all themselves. He asked for confirmation that these decisions need to go through CATG. JM asked for a report setting out the reasons for not going ahead for the next CATG in March.</p>	C
c)	Ramsbury Back Lane 20mph limit	<p>Cost of implementation approx. £3K 25% contribution from Parish Council fixed at maximum £750. This work is now complete including additional requests. SG to confirm.</p>	<p>SH confirmed the work complete. SG agreed complete except for one new 20mph sign needing a right-angled post to keep it visible and away from a nearby property. MC has spoken to Mark Stansby about this but not heard back. JM asked for SH and MC to liaise over this.</p>	A
d)	Ogbourne St Andrew – Village Lane 20mph limit	<p>Works complete. 25% to be contributed from the Parish Council. This project can be removed from the agenda.</p>	<p>SH confirms this work is complete and can be removed from this list. There is just the finance to confirm.</p>	

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e)	Issue <a href="#">3938</a>  Ogbourne St George – exit slip from bypass – Virtual footway	Parish Council have requested to leave out dropped kerbs, 25% contribution agreed and CATG agreed work to go ahead. Cost Estimate is now updated from £400 to £1240 due to establishment costs of £840 for road markings in the Ringway contract. Road Marking costs can be reduced by implementing several schemes together. To be discussed at CATG. SH explained what establishment costs mean. He explained how this is a one-off cost that can cover several schemes at the same price. Because there was no one present from Ogbourne St George PC to ask, CATG was happy to wait for other lining schemes to come along and this one be bundled with others, thereby reducing the costs to each scheme.	SH confirms this work is still to be completed.	A
f)	Issue <a href="#">3558</a>  Mildenhall – Proposed Gates	Arrange supply and implementation of gates at eastern end of village. PC contribution 25%. Works complete.	SH confirms the gates are in and are complete. Can be removed from the list.	
g)	Issue <a href="#">3545</a>  Broad Hinton – A4361 by Barbury Inn – Bus stop improvements	Bus stop kerbs can be installed on both sides of road. PC contribution 25%. CATG agreed work to go ahead. Design work underway. Cost estimate has gone up to £10400 due to extensive traffic management required by Ringway on an A class road and the very expensive rate in the contract for bus stop kerbs. A less expensive option would be to use standard highway kerbs and a total scheme estimate for this option would be £6600. JS has asked for a breakdown of these extra costs.	GH tells the group that he is not happy about the increases in costs from the new contractors, Ringway. He feels they do not provide good value for money to the Council or residents. SH explained that a cheaper option using different kerb stones had been found. GH confirms that Broad Hinton PC can contribute £1,500 towards this work. SH	A



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			agrees to fix this as the maximum amount payable. CATG agrees for this scheme to go ahead and to fund the remaining 75%	
h)	Issue <a href="#">4352</a>  Lockeridge – 20mph limit proposal	Assessment agreed costing £2.5k PC contribution of 25% agreed. Assessment complete and with Parish Council for consideration. Cost estimate for construction is £11k including advert costs. Fyfield & West Overton PC is happy to contribute to this scheme. CATG is happy to agree to this as well and accept it onto the list of schemes.	SH has been speaking with MM and agrees with the PC's wish to move one of the new 20mph signs further out from the village. PC has already agreed to fund 25% or £2,750. There might not be CATG funding remaining this f/y so JM wants the area board to help fund this work as well.	A
i)	Issue <a href="#">3799</a> Deer Warning signs on A4	Complete	Signs implemented and this can be removed from list.	
j)	Issue No: <a href="#">4245</a> A4 at Beckhampton and West Kennett – speeding	Atkins fees are £9650 for Beckhampton and £9125 for West Kennet to provide a prelim design. Avebury PC to consider.	JM pointed out this work is within the World Heritage Site and has implications there. AW confirms Avebury's transport group has met and agreed to fund 25%. This will be taken in context of the existing WHS plan. AW said that a further 25% might be raised from the community. CATG agreed to go ahead with the project and to fund the remaining 50%. Having these documents will put the PC in a strong position to go forward with detailed schemes in the future depending	A

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			on funding	
k)	Issue No: <a href="#">3487</a> Marlborough, Ironmonger Lane – Request for new street light	TC to investigate who owns this site This Issue was returned to Marlborough TC to agree they would contribute towards the cost. SH estimated this could be approx. £2,000. He would contact Lighting for a better estimate.	RA states that it is Wiltshire Council that own and maintains the lane, not the TC. SH says that he has tried to find out from Lighting about ownership but has not heard back. JM asked AJ to help track down this information. SG pointed out that lighting might have been Kennet Amenity lighting and has not transferred over to new maps at Wiltshire Highways, so might not be recognised by Wiltshire.	C
l)	Issue <a href="#">1479</a> A4361 North of Avebury – speeding	Cost approx. £3k including advert process to move 30mph limit northwards. PC contribution 25% agreed. Now implemented.	This scheme has been installed and can come off the list. AW says that residents are commenting that it is already bringing vehicle speeds down.	
m)	Issue <a href="#">4377</a> HGVs accessing Back Lane and The Green in Aldbourne	AD explained the damage being done to building on The Green in Aldbourne from over-size delivery vehicles. Not necessarily HGVs. Site meeting arranged for 7 <sup>th</sup> September. AD explained that Aldbourne PC has not had the chance to discuss this fully. She has met SH on site. Possible solutions were mentioned including removable bollards. A funding decision was deferred until the PC has had a chance to meet and agree this.	AD explained that Aldbourne PC does not want the movable bollards suggested at the last meeting but prefer new signage instead. MC has not heard from the PC over this. A local group needs to look at this and decide on location and type of signage. There is signage already at this location which seems to be ignored by drivers, so CATG will	B

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			need to decide if more signage is appropriate and a good use of funding.	
n)	Issue <a href="#">4468</a> Improvements to footway at Lottage Rd, Aldbourne	AD explained the situation. MC agreed that this is a maintenance issue but that his budget is not able to cope with such a large piece of work. Site meeting arranged for 7 <sup>th</sup> September. As this is an existing feature, it was confirmed the PC does not need to contribute. JS felt it was very important that this piece of footway is maintained as it is the only safe route along this road. MC stated there is no maintenance budget available to do the work. JS said that he will keep chasing this with officers and members.	AD feels this is dangerous, with nowhere else to walk on a rural road. MC agrees this is a larger scale maintenance job. SH and MC agree this is not one for CATG but agree it is for JS as local councillor to lobby Cllr Philip Whitehead, Cabinet member, to allocate funding towards this work	
o)	Issue <a href="#">4469</a> Better marking of bus stop prevent parked cars, South St, Aldbourne	Cars park on the kerb at the bus stop forcing the bus to double park and making it difficult for bus users to get on and off. Site meeting arranged for 7 <sup>th</sup> September. SH has seen the site and feels this is a lining scheme. It could cost £1-1,200. It needs to go back to the PC for their agreement to contribute. This scheme will include an establishment cost of £840. As explained, this cost can be shared with other schemes.	AD stated that Aldbourne PC agree with this scheme. MC mentioned a disabled parking bay that could go in at the same time. AD confirms the PC is able to contribute £150 and this is fixed as the maximum.	B
p)	Froxfield's Village Traffic Plan	Site meeting undertaken with Froxfield PC.	Froxfield PC has ideas for potential projects. These need to be prioritised and discussed further with SH.	B
q)	Issue <a href="#">4685</a> Idling bus engines cause pollution on High Street	To try to cut air quality problems in Marlborough this issue suggests new signage is put up at bus stops on the High St, requesting drivers turn off their engines whilst waiting. Vehicle idling is an offence against the Road Traffic (Vehicle	CATG decided this was not a project for them to be working on and it was given to AJ to pick up and continue working on.	

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		Emissions) (Fixed Penalty) (England) Regulations 2002. Transition Marlborough has already received positive responses from bus companies that their drivers will switch off engines but drivers will need a reminder at bus stops.		
r)	Issue <a href="#">4687</a> No pavement on busy road in Baydon	Was discussed at CATG meeting of 16/06/16. Baydon PC advised to write to property holder asking them to cut back hedge that significantly overhangs the road at this point. This situation was described more fully in that it involves not just cutting back a hedge but also the possible creation of a new footway. However there is a steep bank and other features that could make this difficult.	CATG agreed with SH's assessment that cutting back the hedge will not solve this problem and this is a much bigger situation. CATG agreed with JM in that the group has done as much as it can. It was agreed to close this Issue and remove it from the list.	
s)	Issue <a href="#">4793</a> Request for clearer No Cycling signage at Figgins Lane	Request by resident of River Park for clearer No Cycling signage at Figgins Lane. Roundels already at High St and George Lane ends plus at entrance from River Park. AJ explained how there are already No Cycling roundels but apparently some cyclists misunderstand these and think they are allowed to cycle. "No Cycling" text is not regulatory so cannot be put up. Mark Stansby will be asked about more effective alternatives. A new chicane made up of low barriers was suggested to be installed close to the River Park entrance to help protect people coming out there. Both this and new signage was accepted onto the list of CATG projects.	AJ has heard back from Mark Stansby: Figgins Lane, from the south side of the bridge is designated public footpath and as such, cycling is not permitted. There is an assumption that people should know it is a footpath and that cycling is not permitted so therefore the No Cycling signage currently installed should not be there. The idea of new low barriers either side of the entrance to River Park were discussed. JM wanted AJ, SH and the TC to come together and develop ideas.	C

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<b>6.</b>	<b>New Requests / Issues</b>			
a	Issue <a href="#">4860</a> Request for Pedestrians in Road warning sign Baydon	This sign was agreed by CATG in Sept 2013 and briefly up in 2014 but was knocked off the post within days. Engineer confirmed a replacement sign but it hasn't been actioned yet  MC explained how the sign put up in 2014 was a 'spare' but a new one now would have to be ordered and paid for by CATG and the PC. This would need the PC to agree to the contribution.	TM has already said that Baydon PC is happy to pay 100% of the cost of the new sign. CATG agrees they are happy for Baydon PC to go ahead with this and gave this to MC to action ordering the new sign.	A (for MC)
b	Issue <a href="#">4851</a> Multiple issues about pedestrians safety and speeding at Herd St	Lots of related issues including: vehicles jumping red light at crossing by The Green; The pavements either side of Herd Street are "narrow and hazardous" to pedestrians; Large numbers of HGVs using Herd Street; The turning area at The Common where cars turn right towards Frees Avenue from Herd Street; Vehicles exceeding the 30mph speed limit especially downhill traffic as vehicle leave the 50mph in to the 30 mph limit This Issue is supported by Marlborough TC, who have authorised a new Metrocount to take place.	It was agreed that this Issue, along with 4852 below and 3832 and 4932 are all interlinked and need to be dealt with together. SDo wanted it recognised that Barn St, below Herd St also needs to be included. Metrocounts have been requested for Herd St and Kingsbury St to show vehicle speeds. The meeting being arranged by the town council will raise possible solutions.	B
c	Issue <a href="#">4852</a> Speeding on Herd Street Marlborough	Raised by Wiltshire Police. Speeding on Herd Street, specifically downhill traffic as vehicles leave the 50mph limit in to the 30mph limit and as vehicles come up the hill which causes a dangerous situation as vehicles take the right hand turn towards Frees Avenue.	See 4851	

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		This Issue is supported by Marlborough TC, who have authorised a new Metrocount to take place.		
d)	Issue <a href="#">4932</a> Multiple issues at Kingsbury St including speeding, dangerous driving and HGVs	Main concern is safety - especially for pedestrians crossing the street plus the additional level of noise - the traffic travelling 30mph is totally acceptable. In addition very large vehicles cause concern - the road is too narrow parking and bends it really isn't suitable to accommodate such traffic. This Issue is supported by Marlborough TC, who have authorised a new Metrocount to take place.	See 4851	
e)	Issue <a href="#">4792</a> Parking bay extending over exit to driveway	Markings for on-street parking bay overlap the entry to resident's drive. Request to move parking bay. Marlborough TC has deferred to a future meeting (9 <sup>th</sup> January) to enable more information to be provided about planning permissions around access at the property.	The TC is looking into permissions for the extension of the drive.	
f)	Issue <a href="#">4770</a> Request for new directional signs, Ogbourne St George	Request for new directional signs at junction of High St and Old Marlborough Rd. As this issue had not been discussed or agreed by the local town or parish council, it was deferred until another meeting.	No-one from parish council present. This item was deferred.	
7.	<b>Other items</b>			

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a)	Marlborough, George Lane car park. Request to switch priority for signs at the bridge. To be investigated including land ownership.	Not highway. Parking Services AJ will speak with colleagues in Parking Head of Parking responded "If someone other than Highways or Parking wants to pay for it I can see no reason why we would object." AJ has spoken to the head of parking, who is relaxed about any change in priority. She recommended getting approval for the change from Cllr Philip Whitehead. CATG agrees that Marlborough TC can pursue this independently.	This was noted and can be removed from future CATG meetings.	
b)	Request for new bus shelter on A4361 at Berwick Bassett	By email, Cllr Tony Iles asked if it is possible for his company, Tonic Construction, to install at their own cost a new bus shelter on the A4361. He says that at present, children waiting for the school bus shelter on the opposite side of the road and when their bus does come they dash across the road. He says there have been some near-misses because of this.	GH and AJ raised this with the group. All were in favour of providing a second bus shelter at the other side of the road, especially if it comes at no cost to Wiltshire Council or CATG. AJ will pass details of this request to SH for conversations about location, etc. to begin.	

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c)	List of proposed resurfacing schemes for 2017/18	Peter Binley, Wiltshire Highways, is asking area boards to ratify a proposed list of local roads for resurfacing during 2017/18. Marlborough CATG is asked to confirm this list.	<p>AJ circulated this list before the CATG meeting.</p> <p>RA points out the The Parade and George Lane, Marlborough are missing off the list and the sense of frustration at Marlborough TC with this omission, as they have been asking for these roads to be included for several years and are still not on the list.</p> <p>MC said that there is work due to be done on the worst parts of The Parade in the new year.</p> <p>AW questioned the work between Beckhampton and Silbury Hill, saying that the A4 west of Beckhampton is in greater need.</p> <p>SDo adds that the junction of Hyde Lane and Frees Ave is in a poor state. MC said he was going to that site straight after the meeting to look at this.</p> <p>JM asked that CATG accept this list as it is but raise the way that George Lane and The Parade are missing, so that they are added to a future year's list.</p>	
8.	Date of Next Meeting: Thursday 9 <sup>th</sup> March 2017			



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### Highways Officer – Steve Hind

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications

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